

**VEERMATA JIJABAI TECHNOLOGICAL INSTITUTE
MATUNGA, MUMBAI – 400 019**

(FOUNDED 1887)

TECHNICAL & APPLIED CHEMISTRY DEPARTMENT

**ADMISSION DETAILS FOR
POST-GRADUATE DIPLOMA IN CHEMICAL
TECHNOLOGY
(FOODS, DRUG AND COSMETIC ANALYSIS)
(PGFDC)**



2011 - 2012

**VEERMATA JIJABAI TECHNOLOGICAL INSTITUTE
MATUNGA, MUMBAI – 400 019.**

The **Technical and Applied Chemistry Department** of the Institute conducts following **AUTONOMOUS** Course:

Title of the Course	Duration	Current Intake
Post-Graduate Diploma Course in Chemical Technology (Food, Drug and Cosmetic Analysis) (PGFDC)	2 years, full time (4 Semesters) with In-Plant Training in the last semester	30

The Application Form for admission to above Course for the academic year 2011-12 can be downloaded from the VJTI website vjti.ac.in upto **10th August, 2011**.

Completed application form along with the processing fees, as mentioned below, by DD/ Pay order, in favour of “**The Director, VJTI**”, payable at Mumbai, will be accepted at the Technical & Applied Chemistry Department from **29th June, 2011 till 10th August, 2011** between **10.00 am to 2.00 pm**.

Open Category	Rs.400/-
Reserved Category (SC / ST / VJ / NT1 / NT2 / NT3 / OBC)	Rs.200/-

Qualifying Examination and Eligibility

To be eligible for admission to first year of PGFDC course, the candidates should have passed B.Sc. with Chemistry / Microbiology or equivalent as the principal subject from any University in Maharashtra State, securing at least 50% marks in aggregate. (45% marks in case of Reserved Category Candidates)

Reservation

The percentage of seats reserved for the open & reserved category candidates from the Maharashtra State are as per the details given in table below.

Category	Reservation	
	Percentage	Out of 30
SC	13	4
ST	07	2
VJ,NT1,NT2,NT3	11	3
OBC	19	6
Open for Mumbai University	50	13
Other than Mumbai University in Maharashtra		2
Total:	100	30

If no applications are available in any of the categories; the corresponding seat/s will be filled by inter-se-merit of all Reserve Category candidates (including SBC candidates).

Documents required for supporting the reservation claim must be made by the candidates as per details in the following table:

No.	Category of reservation	Documents required for supporting the Backward Class	Authority issuing the document
1.	SC	Caste certificate stating that the caste is recognized under reserved category in Maharashtra State.	Executive Magistrate in Maharashtra State
2.	ST	1. Caste certificate stating that the caste is recognized under Reserved category in Maharashtra State. 2. Caste Validity Certificate.	Executive Magistrate in Maharashtra State.
3.	OBC/VJ / DT / NT1/ NT2 / NT3	1. Caste certificate stating that the caste is recognized under reserved Category in Maharashtra State. 2. Caste Validity & Non-Creamy Layer Certificate valid for the current year	Sub-Divisional Officer, Deputy Collector, Collector of the District.

Attested copies of the **following certificates** certified by the competent authority should be attached.

- i. B.Sc. Mark-Sheets of all three years.
- ii. Caste Certificates, for candidates belonging to reserved category.
- iii. Non-Creamy Layer Certificate for OBC, VJ, DT, NT1, NT2, NT3 categories.
- iv. Caste Validity Certificate.

Relative Merit in the case of equal mark:

If candidates have scored equal Grand Total, then the relative merit of candidates shall be decided in following order:

- a. **Total of marks obtained in major subjects (i.e. Grand Total minus the Applied Component group) will be considered.**
- b. **Aggregate marks secured at S.Y.B.Sc.**
- c. **Aggregate marks secured at F.Y. B.Sc.**

Display of merit list & admission procedure:

Merit list of the applicants will be displayed on the Notice Board of the Technical & Applied Chemistry Department and on the Institute website on 4th August 2011.

FEES:

The annual chargeable fee is as indicated below:

Tuition Fees	10,000-00
Development Fees	5,000-00
Laboratory Fees	1600-00
Library Fees	300-00
Internet, Email Facilities Fees	150-00
Training & Placement	75-00
Equivalence/All Certificate Fees	700-00
Annual Social Fees	150-00
Student Activities / Gymkhana Fees (IC, Magazines etc.)	500-00
Examination Fees	1650-00
Admission / Enrolment Fees	150-00
Registration Fees	1,500-00
Caution Money Deposit	1,000-00
Total (Rs.)	22,775-00

Cancellation of Admission:

A candidate can cancel the admission by applying to the Admitting Authority. Original Certificates will be returned only after satisfying the condition of refund of fees.

Cancellation of Admission and Refund of Fees:

1. If a candidate cancelled his/her admission, the refund of fees will be made as mentioned below:
2. In the event of student / candidate canceling admission before the starting of the programme, the entire fees collected from the candidate, after the deduction of the processing fees Rs.1,000/-, shall be refunded.
3. If a student leaves after joining the programme and the seat consequently failing vacant has been filled by another candidate by the last date of admission, the Institute shall refund the fees collected with proportionate deductions.

**Important Instructions to Candidates for
Printing & Filling the Application Form.**

1	Download the Application Form and take its printout on <u>A4 size paper only.</u>
2	Fill the form in neat legible handwriting using ballpoint pen and write your name in <u>BLOCK LETTERS.</u>
3	Submit the application form duly filled in with <u>attested photocopies</u> of the necessary Certificates, listed below, either by the Principal of the School / College or a Gazetted Officer or a SEO.
4	<p><u>Staple Attested Certificates,</u> neatly, <u>in the following order,</u> along with duly completed Application Form:</p> <p>a) Reserved Category Certificate, Non-Creamy Layer Certificate & Caste Validity Certificate, where necessary.</p> <p>b) T. Y. B.Sc. Marksheet</p> <p>c) S. Y. B.Sc. Marksheet</p> <p>d) F. Y. B.Sc. Marksheet</p> <p>e) H. S. C. Examination Marksheet</p> <p>f) S. S. C. Examination Marksheet</p>
5	Any form, incomplete, submitted late or having false/misleading declaration is liable to be rejected. No correspondence will be entered into, in this respect.

SCHEDULE FOR ADMISSION

1.	Acceptance of application Forms	29th June, 2011 to 10th August, 2011
2.	Display of Merit List	10th August, 2011
3.	Reporting of All Candidate for Admission	12th August, 2011
3.	Classes Beginning	16th August, 2011

APPLICATION FORM : 2011-12 (PGFDC)

Serial No.	Open Category : Rs.400/-
Telegram : VIJETINST, Matunga, Mumbai – 400 019. Tel. No. 24198125 / Fax no. 91-22-24152874. T & A Chemistry Department No. 24198100 Ext.126	Reserved Category : Rs.200/-

(For Office Use Only)

University	Category	Reg. No.	Marks out of 800	Marks out of 600	Merit No. (Open)	Merit No. (Reserve)	D.D. No.

**VEERMATA JIJABAI TECHNOLOGICAL INSTITUTE
MATUNGA, MUMBAI – 400 019.**

Stick Recent Passport size colored Photograph Here
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To,
The Director,
VJTI, Matunga, Mumbai – 400 019.

Sir,
I seek admission to the Post Graduate Diploma Course in Chemical Technology (Foods, Drug and Cosmetic Analysis) (PGFDC).

My Name : Mr./ Ms. _____
(BLOCK LETTERS) (Surname) (First name) (Father's / Husband name)

My Father's name / Guardian's name: _____

My Mother's name: _____

Date of Birth : _____ Age: _____ Years Sex: Male / Female Blood Group: _____

Residential Address:

Telephone No. Mobile No.	E mail :

I belong to : (Tick neatly whichever is applicable)

OPEN CATEGORY

RESERVED CATEGORY

SC / ST / OBC / NT / VJ / DT

My Educational Record is as follows:

Examination	University /Board	Month & Year	Total Marks Obtained	Out of
T.Y. B.Sc.				
S.Y. B.Sc.				
F.Y. B.Sc.				
H. S. C.				
S. S. C.				

I shall abide by all the rules of the Institute. The information given herein is correct and true.

Date

Applicant's Signature

DECLARATION BY GUARDIAN

The information given in this application by my son / daughter / ward is to the best of my knowledge is true. In the event of his / her being admitted to the Institute, I undertake to pay the fees and all other dues as they become due until the completion of the Course.

Date

Signature of Father / Mother/Guardian

PHYSICAL FITNESS CERTIFICATE

I certify that I have carefully examined Mr./ Ms. _____ I further certify that his / her eye sight is good and that any minor defects in the same can be overcome by means of suitable glasses, that he / she is fairly robust, his / her constitution is sound; and that he / she has no disease, bodily or mental infirmity unfitting him / her now, or likely to unfit him / her in future for work in the laboratory / workshop or outdoor service as a technologist.

Date : _____

Signature : _____

Address : _____

Name of Physician: _____

Registration No. _____

IMPORTANT NOTICE

ALL CANDIDATES MUST REMAIN PRESENT ON DAY OF ADMISSION WITH FEES PAYABLE BY D.D., FAVOURING, “DIRECTOR, V.J.T.I.”.

THE ADMISSION SCHEDULE & FEES PAYABLE IS AS FOLLOWS:

Activity	Date & Time	Venue	Amount of DD favoring “DIRECTOR, V.J.T.I.” <u>TO BE BROUGHT BY THE CANDIDATES ON DAY OF ADMISSION.</u>
Display of Merit List	10 th August, 2011 4.00 pm	T & A Chemistry Dept. Notice Board/ Website	
Reporting of All Reserved Category Candidates	12 th August, 2011 11.00 am	T & A Chemistry Dept.	Rs. 1,000/-
Reporting of Open Category Candidates	12 th August, 2011 11.30 am	T & A Chemistry Dept.	Rs.22,775/-