

Veermata Jijabai Technological Institute (VJTI)
MUMBAI-400 019

QUOTATION REF. NO. : VJTI/ Antivirus /2/ April 2011

BID FORM

ANTIVIRUS SOFTWARE AND SERVICES

(For April 30 , 2011 to April 30 , 2012)

[For Contracts valued less than/equivalent of Rs. 5.00 lakhs]

Invitation for Quotations for Annual Maintenance Contract

Subject: Invitation for quotations for Antivirus software and services procurement as per specifications given in Annexure A -Antivirus .

A). You are invited to submit your most competitive quotation for the Antivirus procurement of following :

Brief Description of the Software and Services	Specifications *	Quantity	Contract Period	Place	Installation Requirement if any
Description in Annexure – A	Refer Annexure – A for details		12 months / 36 months	VJTI Mumbai	Installation commissioning/ for operating the software will have to be done by the supplier free of cost at VJTI

B). Bid Price

- (a) The contract shall be for the full quantity as described in Annexure A.. Corrections, if any, shall be made by crossing out, initialing, dating and re writing.
- (b) All duties, taxes and other levies payable by the vendor under the contract shall be included in the total price.
- (c) The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- (d) The Prices should be quoted in Indian Rupees only.
- (e) Each bidder shall submit only one quotation.
- (f) The vendor shall provide total price per unit of end point taking into account
 - 1) A 12 month service contract
 - 2) A 36 month service contract

C). Validity of Quotation

Quotation shall remain valid for a period not less than 90 days after the deadline date specified for submission.

D). Evaluation of Quotations

The Purchaser will evaluate and compare the quotations determined to be substantially responsive i.e. which are properly signed; and conform to the terms and conditions, and specifications.

The Quotations would be evaluated together for Antivirus software and services

E). Terms and Conditions

- 1). The Institute reserves the right to place the Computer systems anywhere on its premises at its own free will.
- 2). Company has to provide **01 number trained and well versed resident engineer** on the college premises on all working days of the institute for the Antivirus support services, to be available between 13.00 hours to 17:30 hours. Period of absence will automatically extend the contract by the respective number of days.
- 3) All the machines to be included in the contract irrespective of their current working condition.
- 4) Antivirus Support: Antivirus should eliminate all new virus signatures. The antivirus protection suit should provide advanced threat prevention that protects endpoints—laptops, desktops, servers from targeted attacks and attacks not seen before. it should provide *Antispam, messaging, and Web security protection*. It should centrally manages backup and recovery tasks for multiple desktops and laptops across the entire organization.
- 5) Antivirus should block USB devices, application control etc.
- 6) Antivirus should be compatible with windows and Linux at intranet/internet environment
- 7) Service to be provided to configure anti virus server for proper antivirus push on clients systems, If the clients are not in LAN/internet Environment, individual terminals should be loaded with new updated antivirus signatures at least once in a week. The infected systems should be cleaned by the vendor (Antivirus software and services provider).
- 8) The vendor shall provide training to the users of the institute for keeping their systems virus free..
- 9) **The 50%payment for antivirus shall be made at the successful installation and testing of the environment by the vendor. The remaining amount will be paid after every three months.**
- 10) Normal commercial warranty/ guarantee shall be applicable to the supplied goods.
- 11) The Director, VJTI reserves the right at the time of Contract award to increase or decrease by up to 15 percent of the quantity of goods and services originally specified in the Schedule of Requirements without any change in unit price or other terms and conditions.
- 12) The Director, VJTI reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.
- 13) Each Bidder should have Authorized Supplier / bidding Certificate.
- 14) Vendor can inspect the premise and computers during any working day between 2.00 pm to 5.00 pm only before applying for the competitive bid.
- 15) The institute looks forward to receiving your quotation and thank you for your interest in this project
- 16) **All venders submitting quotations have to submit in a separate envelope an earnest money deposit of Rs. 15,000.00 through a demand draft favouring Director, VJTI payable at Mumbai. Further, if the bid document is downloaded from the VJTI website, a separate payment of Rs. 5000.00 towards bid document charges have to be paid through a demand draft favouring Director, VJTI payable at Mumbai.**

F) Award of Contract OF AMC

The Director, VJTI will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.

1. Notwithstanding the above, the Director, VJTI reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract without giving any reason.

2. The bidder whose bid is accepted will be notified of the award of contract by the VJTI prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the AMC order.

G) Address for the submission of Quotations:

Director
Veermata Jijabai Technological Institute
H R Mahajani Marg
Matunga, Mumbai – 400 019.

Director

Annexure A

Specifications for antivirus software and services

1. Antivirus software should eliminate all new virus signatures. The antivirus protection suit should provide advanced threat prevention that protects endpoints—laptops, desktops, servers from targeted attacks and attacks not seen before.
2. Antivirus software should provide *Antispam, messaging, and Web security protection*.
3. Antivirus software should be able to centrally manage from an administrative console majority of antitrust activities /tasks without actual desktop visit including installing the software, uninstalling software, pushing new anti virus signatures, scheduled and forced scanning of client drives and volumes.
4. Antivirus software should be able to centrally manage backup and recovery tasks for multiple desktops and laptops across the entire organization.
5. Antivirus software should block USB devices, provide application control etc.
6. Antivirus software should be compatible with Microsoft windows desktop Operating Systems (XP, Vista, 7 in X86 and X64 flavors) as well as Linux.
7. Antivirus software should be able to have control on applications which are to be run on the end-point. Only legitimate listed applications should be allowed to run and the system should be locked with the listed applications.
8. Antivirus software should provide facility to create rescue disk in order to eliminate root kits.
9. Antivirus software should provide blocking of files and folders on network shares.
10. Antivirus software should provide blocking of email attachments, compression and decompression.
11. Antivirus software should be able to provide detail log of events on centralized console from virus related activity of every desktop node.
12. Antivirus software should have remote support capability to support remote access in order to resolve critical problems immediately.
13. Antivirus service to be provided in form of a trained, well versed resident engineer on the institute campus for all working days of the institute for a period of one year.

Total number of Desktop Computer Systems, Laptop computers and Servers together shall be approximately 900.

