TEQIP-II
Minutes of PRE-BID Meeting

Pre-Bid Meeting was scheduled on 05/12/2013 Time 11: Hours at Director’s Office
Conference Hall, Veermata Jijabai Technological Institute, Matunga, Mumbai for
following Three packages:

Package Nos. NCB_VJTI_INST_10,
Package Nos. NCB_VJTI_INST_11,
Package Nos. NCB_VJTI_INST_13

Nine Representatives of different companies attended the meeting at VJTI Mumbai (copy
of attendance is attached). Four Faculty members (Principal Investigators) of different
packages were also present to clarify the doubts of vendors regarding technical
specifications.

Dr.R.N.Awale (TEQIP-II Coordinator) and Dr.V.M.Phalle (Procurement Coordinator)
VJTI welcomes all the members and informed regarding TEQIP-II project and the
purpose of funding by World Bank. He also focused on the vision, aim, objective and
deliverables of the project.

Procurement Coordinator narrated the procedural aspects, prequalification and post
qualification guidelines for the vendors and clear the doubts raised by the participants.

Following point mainly discussed in the meeting:
1. Bid document should be separate for all 3 Bids with separate DD of Rs.2000/-
2. Finance bid should be clear, with basic price and other taxes applicable.
3. Excise Exemption Certificate may be provided from VJTI if required.
4. Service Tag number be included in technical specification compliance sheet for
   warranty term.
5. Standard commercial Warranty Certificate from principal should mention the
   period clearly.
6. Clause no.15, 15.2 of GCC should read as, “remains for warranty period
   equivalent to asked in technical specification of the item.”
7. Bidder can quote only one Brand and Model for the goods quoted.
8. Technical specifications will decide by technical specifications compliance and not by
   brand.
9. Vendors should accept all terms and conditions as mentioned in Bid Form.
10. Vendor must complete Bid form with signature of authorized signatory and mention of
    items, quantity and total cost.

PROCUREMENT Coordinator

TEQIP Coordinator

Noted

12/1/2013