Veermata Jijabai Technological Institute
H R Mahajani Marg, Matunga, Mumbai – 400019

TENDER DOCUMENT FOR 1:1 UNSHAREDED DEDICATED INTERNET LEASED LINE
(Tender No: VJTI/IT Infra/2015/Tender/03)

Veermata Jijabai Technological Institute (VJTI) is an autonomous Institution. The institute is reputed for excellent education in courses in engineering and technology at diploma, under graduate degree, post graduate, and Ph.D. levels.

VJTI invites sealed tenders for 1:1 unshared dedicated Internet leased line. Soft copy of the tender document is available on VJTI's website and it can be downloaded from www.vjti.ac.in. The last date and time of submission of tender in prescribed format is 02.03.2015, 3.00 PM.

Please note that any addition/deletion of matter (in tender document) is not permitted. If such action is observed at any stage, such tenders are liable for rejection outright and decision of the Institute shall be final and binding for all the tenderer.

Director

Note
Vendors who have already submitted their valid offers need not pay any EMD or processing fees. However they are allowed to change their commercial/financial offer if they desire to do so by following the tendering process.
Veermata Jijabai Technological Institute  
H R Mahajani Marg, Matunga, Mumbai – 400019

TENDER DOCUMENT FOR 1:1 UNSHARED DEDICATED INTERNET LEASED LINE  
(Tender No: VJTI/IT Infrastructure/2015/Tender/03)

Important dates

<table>
<thead>
<tr>
<th>Issue of tender</th>
<th>18.02.2015</th>
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</thead>
<tbody>
<tr>
<td>Last date and time of submission of tender at VJTI</td>
<td>02.03.2015 at 3.00 pm</td>
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</table>

Cost of Tender Document/Processing Fees: Rs. 500/- (Rupees Five Hundred only) (to be submitted separately in an envelope along with tender offer)

Earnest Money Deposit (EMD): Rs. 30,000/- (Rupees Thirty Thousand only)

Make a single payment for both items on-line through STATE BANK COLLECT procedure (Process of making on-line payment is explained in Section 3)

INSTRUCTIONS TO BIDDERS:

- Tenders received after last date and time as specified in the tender document will not be accepted.
- Tender shall be submitted in the Inward section of VJTI on or before the last date and time.
# CONTENTS OF THE TENDER DOCUMENT

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<tr>
<td>Sr. No.</td>
<td>Document and Envelope list</td>
<td>Whether enclosed (Yes/No)</td>
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<tr>
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<td>-------------------------------------------------------------------------------------------</td>
<td>---------------------------</td>
</tr>
<tr>
<td>1</td>
<td>One big single envelope super-scribing “Bid for 1:1 Unshared Dedicated Internet Leased Line” containing</td>
<td></td>
</tr>
<tr>
<td>a</td>
<td>Envelope 1 super-scribing “Tender processing fees and EMD”</td>
<td></td>
</tr>
<tr>
<td>b</td>
<td>Envelope 2 super-scribing “Technical Bid”</td>
<td></td>
</tr>
<tr>
<td>c</td>
<td>Envelope 3 super-scribing “Financial Bid”</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Envelope 1 super-scribing “Tender processing fees and EMD”</td>
<td></td>
</tr>
<tr>
<td>a</td>
<td>EMD of Rs. 30,000/- (Rs. Thirty Thousand Only)</td>
<td></td>
</tr>
<tr>
<td>b</td>
<td>Processing fees of Rs. 500/- (Rs. Five Hundred Only)</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Envelope 2 super-scribing “Technical Bid”</td>
<td></td>
</tr>
<tr>
<td>a</td>
<td>Letter of authorization from the manufacturer/parent company (In case of authorized dealer)</td>
<td></td>
</tr>
<tr>
<td>b</td>
<td>List of clients/customers (last two years) with complete name, address and contract number</td>
<td></td>
</tr>
<tr>
<td>c</td>
<td>List of order executed in deploying dedicated Internet leased line indicating client, Bandwidth, value of work order received, and date of completion of deployment with Documentary evidence during the years 2013-14,2014-15</td>
<td></td>
</tr>
<tr>
<td>d</td>
<td>Audited Balance Sheet and Profit and Loss Account for 2013-14</td>
<td></td>
</tr>
<tr>
<td>e</td>
<td>Documentary proof of Sales Tax/VAT Registration/Service Tax</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Envelope 3 super-scribing “Financial Bid”</td>
<td></td>
</tr>
<tr>
<td>a</td>
<td>Financial Bid as per format given in Section 6</td>
<td></td>
</tr>
</tbody>
</table>
SECTION 2

INVITATION OF THE BID

Veermata Jijabai Technological Institute (VJTI) is an autonomous Institution. The institute is reputed for excellent education in courses in engineering and technology at diploma, under graduate degree, post graduate, and Ph.D. levels.

SCOPE OF THE WORK:

Veermata Jijabai Technological Institute invites sealed quotations from reputed firms for Supply, Installation and Maintenance of 1:1 unshared dedicated Internet leased line and point to point connectivity from ISP to VJTI, CCF-1 server room.

BIDDING PROCEDURE

Submission of duly sealed big envelope super-scribing “Bid for 1:1 unshared dedicated Internet leased line” containing

• Envelope 1: Superscribed “Tender processing fees and EMD”
• Envelope 2: Superscribed “Technical Bid”
• Envelope 3: Superscribed “Financial Bid”

Submission of Tender:

To,

The Director VJTI,
Main building administrative office,
Matunga, Mumbai-400019

OR

Sent through Registered Post (In case an acknowledgement of receipt of tender is desired) should reach at the aforesaid address on or before the last date and time of submission of tenders.

Tender processing fees: Tender processing fees should be deposited on-line through STATE BANK COLLECT procedure.

Earnest Money Deposit: Earnest Money Deposit (EMD) should be deposited on-line through STATE BANK COLLECT procedure.

NOTE:

• Technical Bids received without the printed e-receipt of tender processing fees and EMD or not fulfilling the prescribed conditions will be summarily rejected and decision of the Institute in this regard shall be final and binding. Only those bidders, whose technical bids are complete in all respects and satisfy all laid down terms, will be considered for financial bids.
• Incomplete offers will be rejected. VJTI reserves the right to accept or reject any or all bids at its absolute discretion without assigning any reason, whatsoever or any notice.
SECTION – 3

INSTRUCTIONS TO BIDDERS

1. The Tender document can be downloaded from Institute’s website www.vjti.ac.in. No editing, addition/deletion of matter is permitted. If such action is observed at any stage, such tenders are liable for outright rejection.

2. Only enclosed formats as provided in original should be used. All sheets need to be submitted after affixing seal of the Company and Signature of the authorized signatory. Additional sheets, duty authenticated, may be attached to elucidate specifications or clarify the specific issues.

3. The prescribed tender documents consisting of duly sealed big envelope super-scribing “Bid for 1:1 unshared dedicated Internet leased line” containing 3 separate envelopes:
   - Envelope 1: Superscribed “Tender processing fees and EMD”
   - Envelope 2: Superscribed “Technical Bid”
   - Envelope 3: Superscribed “Financial Bid”

may be submitted to inward section of administrative office, main building of VJTI, Matunga, Mumbai – 400019 or sent through Post at the same address before last date and time of submission of tenders.

4. Tenderer has to submit Earnest Money Deposit (EMD) and Tender processing fees on-line through STATE BANK COLLECT procedure.

   **Steps to be followed for making online payment of EMD for VJTI**
   **Online through STATE BANK COLLECT**
   - Log On to https://www.onlinesbi.com
   - Home Page STATE BANK COLLECT
   - Click on State Bank Collect
   - Click Checkbox to Accept ‘Terms & conditions’
   - Then click on ‘Proceed’
   - Select State as ‘Maharashtra’
   - Select Type of Category as ‘Educational Institutions’
   - Click on ‘Go’
   - Select the Name of the institution as ‘Veermata Jijabai Technological Institute’
   - Select the ‘Payment category’ ‘EMD and/or Tender Processing Fee’
   - On next screen Entre Name of firm, Place, PAN, VAT/CST No, Enter appropriate Tender Number, Entre appropriate amount in Rupees
   - Proceed as instructed and Click on ‘Submit’
   - On next screen verify details and click on ‘Confirm’
   - You will be taken to payment gateway
   - Select appropriate payment mode
   - Check the charges/commission applicable for selected ‘Mode of Payment’
   - Follow instructions to Print Challan and pay at any branch of SBI Bank in Cash / Pay ‘online’ using Internet Banking / Credit / Debit card
     - Print e-receipt and submit along with Tender
Tenders received without EMD shall be summarily rejected.

- The EMD shall be refunded (without interest) after the execution of the contract.
- The earnest money shall be deposited on-line through SBI bank collect.

Bids received without the processing fees or earnest money deposit will not be opened or considered.
Bids not fulfilling the prescribed conditions will be summarily rejected and decision of the Institute in this regard shall be final and binding.
Financial bids of only technically qualified bidders shall be opened and considered for final evaluation.

VJTI reserves the right to forfeit the EMD amount on non-acceptance/ non-compliance of offer in full or part or if VJTI feels that Tenderer has misguided in any way.

5. The bidder should quote only for the 1:1 unshared dedicated Internet leased line and point to point connectivity from ISP to VJTI.

6. Relevant product literature should be enclosed with the bid along with media (if any).

7. Corrections/Alterations, if any, in the tender documents should be attested properly duly signed by authorized signatory and affixing seal by the vendor, failing which the tender will be rejected.

8. The items can be supplied by the manufacturer directly or through their authorized dealer/authorized channel partners/distributors. Letter of authorization in original from the manufacturer/parent company to be enclosed in case of authorized dealer/distributor.

9. The bidder shall quote the prices in INR only. All taxes, freight, levies, and service charge if any should be clearly specified. No other charges shall be paid separately.

10. In case of any discrepancy between the unit price and the total price, the unit price shall prevail and total price shall be corrected unless it is lower than the sum total of unit prices. If there is any variation between amount written in figure & words and then amount whichever is lower shall be taken into consideration.

11. All the terms and conditions for the supply, delivery, payment, warranty, penalty, etc. will be as given herein and no change in any term or condition by the vendors will be acceptable.

12. The firms should also submit a list of their clients/customers (with complete name, address of the firms and telephone number of the contact person therein) including in Govt. educational institutions & public sectors with details of the 1:1 unshared dedicated Internet leased line of the type under reference supplied by them for information of the Institute.

13. Canvassing in any form will be viewed seriously and if any tenderer is found to be resorting to such practice, the tender of such firm will be rejected.
SECTION 4
TERMS & CONDITIONS OF CONTRACT

1. Audited balance sheet, profit & loss account statement 2013-14 to be submitted along with the bid.

2. Tenderer should have registration of Sales Tax/V.A.T. Documentary proof the same will need to be enclosed.

3. The 1:1 unshared dedicated Internet leased line quoted should be of reputed standard make and should conform to the ISO Standard(s) or other equivalent standard. Documentary proof of the same needed to be attached with the tender.

4. All the terms and conditions for the supply, delivery, payment, warranty, penalty, etc. will be as given herein and no change in any term or condition by the vendors will be acceptable.

5. To assist the examination, evaluation and comparison of bids, VJTI may at its discretion, ask the bidders for clarification of bids including price. The request for clarification and the response shall be in writing.

6. Delivery and Installation period: Maximum three to four (3-4) weeks from the date of purchase order. The installation report should be signed by the firm engineer jointly with authorized VJTI personnel/representatives. The items shall be delivered and installed at VJTI, Matunga, Mumbai-400019.

7. Payment will be made quarterly, only after completion of quarter; no payment will be made in advance.

8. The supplier’s request for payment shall be made in writing accompanied by relevant document such as proper invoice and satisfactory installation reports duly signed by VJTI’s representatives.

9. VJTI reserves the right to accept or reject any or all offer(s) in part or full without assigning any reason thereof, and to amend the terms and conditions before award of the contract.

10. Any disputes arising out of this tender will be under the jurisdiction of court of Mumbai only.

11. The installation of the ordered fiber connectivity service shall be carried out without disturbing the ongoing working of the existing system.

12. Permission from various authorities shall be the sole responsibility of the vendor.

13. Successful vendor will have to sign SLA. The performance will be reviewed every 2 months and a penalty of up to 2% (or so) may be imposed if SLA is not met.

14. The services can be terminated at any point of time, if found not satisfactory.

15. Price quoted should be firm & not interlinked to any variable factor & should include all taxes, duties etc. No contingency payments shall be allowed.

16. Liaisoning (if required) with other firm(s) for obtaining point to point connectivity between IPS and VJTI shall be responsibility of quoting firm.
17. The ISP should have a valid category “A” ISP license from government of India (Attach a copy of certificate).

18. The ISP should have fully functional service centre in Mumbai fully functional 24 hours.

19. The bidder would insure that local loop provisioning does not violate regulations as laid down by Government of India / TRAI in respect of such links/networks. Bidder will be responsible for making all the payments towards the local loop charges/rents.
### Specifications for 1:1 unshared dedicated Internet leased line

<table>
<thead>
<tr>
<th>Technical Specifications</th>
<th>Vendor’s specification</th>
<th>Deviations (if any)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Type of connectivity</strong></td>
<td>Dedicated wired Internet Leased Line Uncompressed and unshared. Last mile delivery on wired system (fiber optic cable). Leased line to provide the bandwidth of either 40 or 50 Mbps on a dedicated cable from last mile to VJTI point to point connectivity</td>
<td></td>
</tr>
<tr>
<td><strong>Capacity</strong></td>
<td>Either 40 Mbps or 50 Mbps (VJTI will finalize to choose either 40 Mbps or 50 Mbps at the time of placing order)</td>
<td></td>
</tr>
<tr>
<td><strong>Non shared on exclusive basis</strong></td>
<td>1:1</td>
<td></td>
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<tr>
<td><strong>Uptime</strong></td>
<td>99.5%</td>
<td></td>
</tr>
<tr>
<td><strong>B/W guarantee</strong></td>
<td>99 %</td>
<td></td>
</tr>
<tr>
<td><strong>Packet Loss</strong></td>
<td>&lt; 1%</td>
<td></td>
</tr>
<tr>
<td><strong>Download</strong></td>
<td>unlimited download</td>
<td></td>
</tr>
<tr>
<td><strong>Latency</strong></td>
<td>300 millisecond on from VJTI router to submarine cable teleport in USA/Europe/Asia Pacific during peak traffic hours. 50 millisecond from VJTI router to the first hop of the service Provider.</td>
<td></td>
</tr>
<tr>
<td><strong>Period</strong></td>
<td>One year</td>
<td></td>
</tr>
<tr>
<td><strong>Public IP Pool</strong></td>
<td>Minimum 64</td>
<td></td>
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<tr>
<td><strong>Place of Installation</strong></td>
<td>CCF-1, Server Room, VJTI, Matunga, Mumbai.</td>
<td></td>
</tr>
<tr>
<td><strong>Deployment Time</strong></td>
<td>Duration for commissioning of the link at VJTI after the placement of PO is 15 working days.</td>
<td></td>
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<tr>
<td><strong>Increase in bandwidth</strong></td>
<td>Bandwidth can be increased with the prior notice of 15 days on pro-rata basis if required.</td>
<td></td>
</tr>
<tr>
<td><strong>Configuration and Installation</strong></td>
<td>Cost of configuration and installation of equipment shall be included in the package.</td>
<td></td>
</tr>
<tr>
<td><strong>Network Diagram</strong></td>
<td>Connection map of the Internet Links from VJTI to ISP’s link.</td>
<td></td>
</tr>
<tr>
<td><strong>Performance reports</strong></td>
<td>ISP shall provide utilization graphs (MRTG) for each of the intermediate links for last 6 months.</td>
<td></td>
</tr>
</tbody>
</table>

* The above connectivity of the Internet should be terminated at VJTI Cisco-2800 series router.

* Vendor must specify the technical specifications being offered by them against each item or else they will be disqualified. If any field is left blank, tender will not be considered for further processing.

Date
Signature with seal
Price should be quoted in INR inclusive of all taxes, installation charges, freight insurance and specify separate octroi VAT. [All additional expenditure should be indicated clearly.]

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Item</th>
<th>40 Mbps</th>
<th>50 Mbps</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>Unit Price</td>
<td>Total Amount</td>
</tr>
<tr>
<td>1</td>
<td>Dedicated 1:1 Internet Bandwidth over underground fiber optic cable for 1 year.</td>
<td></td>
<td></td>
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<tr>
<td>2</td>
<td>Sales Tax/VAT/Service (if any other)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Octroi</td>
<td></td>
<td></td>
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<tr>
<td></td>
<td>TOTAL PRICE</td>
<td></td>
<td></td>
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</tbody>
</table>

(B)

Total Bid Price in figure
Total Bid Price in word
Signature of Bidder with seal
Business Address
Tel No.
Mobile No.
Fax No.
e-mail

This offer shall be valid for 60 calendar days from the last date of submission of tender. Supply of Goods/Equipments shall be done within 60 calendar days from the issue of offer letter. We accept all terms & conditions of the contract.

Place :
Date :

Signature with seal