

**VEERMATA JIJABAI TECHNOLOGICAL
INSTITUTE**
Matunga, Mumbai-400019

**ADMISSIONS
TO
FULL-TIME DEGREE PROGRAMMES**

**Leading to
MASTER OF TECHNOLOGY**

M Tech 2010-11

RULES

RULES FOR ADMISSIONS TO FULL-TIME
POST GRADUATE M. TECH. PROGRAMMES

1 General

1.1 Programmes & Intakes

Distribution of Seats Programme-wise

Table 1

Code No.	Programme Title	Intake	*GATE Category							Sponsored Category	FN/PIO's
			Open	VJ, NT1, SBC	NT2, NT3	VJ, NT1, NT2, NT3, SBC	OBC	SC	ST		
202	Civil Engineering (with Specialization in Environmental Engineering)	17	06	01	01	-	02	02	01	04	-
203	Civil Engineering (with Specialization in Construction Management)	17	06	01	01	-	02	02	01	04	-
204	Civil Engineering (with Specialization in Structural Engineering)	25	09	01	01	01	03	03	02	05	-
205	Computer Engineering	25	09	01	01	01	03	03	02	05	-
206	Electrical Engineering (with specialization in Power Systems)	25	09	01	01	01	03	03	02	05	-
208	Electronics Engineering	25	09	01	01	01	03	03	02	05	-
209	Mechanical Engineering (with specialization in Machine Design)	25	09	01	01	01	03	03	02	05	-
210	Mechanical Engineering (with specialization in Automobile Engineering)	25	09	01	01	01	03	03	02	05	-
211	Mechanical Engineering (with specialization CAD/CAM & Automation)	18	06	01	01	-	02	02	01	05	-
212	Production Engineering	18	06	01	01	-	02	02	01	05	-
213	Textile Technology	18	06	01	01	-	02	02	01	05	-
215	Electronics & Telecommunication Engineering	15	06	01	01	-	02	02	01	02	

* Subject to reservation policy directives issued by AICTE/Govt. of Maharashtra from time to time

Interdisciplinary M Tech Programme:

Code No.	Programme Title	Intake	*GATE Category							Sponsored Category	FN/PIO's
			Open	VJ, NT1, SBC	NT2, NT3	VJ, NT1, NT2, NT3, SBC	OBC	SC	ST		
207	Electrical Engineering (with specialization in Control Systems)	25	09	01	01	01	03	03	02	05	-

- 1.2** Candidates belonging to OPEN, SC, and ST categories from any region of the country will be eligible for admission. But candidates from other categories such as VJ, NT1, NT2, NT3, OBC, and SBC belonging to State of Maharashtra only will be eligible for admission.
- 1.3** Candidates claiming to belong to reserved category will be required to produce a certificate to that effect from appropriate authority. Candidates belonging to categories OBC, NT2, and NT3 will be required to produce a current certificate that his/her parents do not belong to creamy layer as per relevant orders of the Government.
- 1.4** Reserved seats will be offered to the candidates in the respective category in the **first round** strictly on the basis of merit decided as specified in admission rules. The vacant seats, if any, in categories VJ, NT1, NT2, NT3, OBC, and SBC will be offered to the candidates of these reserved categories by their inter-se merit in the **second round**.
If any seats still remain vacant in categories VJ, NT1, NT2, NT3, OBC, and SBC, they will be transferred to the open category.
- 1.5** No reservation is provided in the sponsored category. However, preference will be given to the candidates of reserved category as mentioned in article 5.6.
- 1.6** Seats available for reserved category and the procedure to be followed for filling these seats will be as per the directives from the State Government/AICTE. The guidelines will be announced on the website as and when they are available.

2 **Eligibility:**

Any candidate who is citizen of India and has passed an examination for four years Degree of Bachelor of Engineering/Technology of the University of Mumbai or any equivalent degree is deemed eligible for admission to the post graduate programmes leading to Masters of Technology (M. Tech.) in specific branch in which the candidate has obtained the Bachelor's degree. (For further details refer Table 2).

The clarification for equivalent degree is as given below. The candidates with equivalent degree also are those-

- who have passed the section A and section B examination conducted by the Institute of Engineers (India) or
 - who have passed Institute of Electronics and Telecommunication Engineers (India) examination
- are deemed eligible for admission to M Tech programmes.

Code No.	Admission to Programme Title	Candidate should have passed four years bachelor's degree in one of the following branches
202	Civil Engineering (with Specialization in Environmental Engineering)	Civil Engg Or Construction Engg, Or Environmental Engg
203	Civil Engineering (with Specialization in Construction Management)	Civil Engg Or Construction Engg
204	Civil Engineering (with Specialization in Structural Engineering)	Civil Engg Or Construction Engg
205	Computer Engineering	Computer Engg Or Electrical Engg, Or Electronics Engg, Or Electronics & Telecommunication Engg, Or Instrumentation Engg Or Information Technology
206	Electrical Engineering (with specialization in Power Systems)	Electrical Engg
207	#Electrical Engineering (with specialization in Control Systems)	Electrical Engg Or Electronics Engg Or Electronics & Telecommunication Engg Or Instrumentation Engg
208	Electronics Engineering	Electrical Engg Or Electronics Engg Or Electronics & Telecommunication Engg Or Instrumentation Engg, Or Computer Engg
209	Mechanical Engineering (with specialization in Machine Design)	Mechanical Engg Or Machine Tool Engg, Or Automobile Engg. Or Production Engg
210	Mechanical Engineering (with specialization in Automobile Engg)	Mechanical Engg Or Automobile Engg, Or Production Engg
211	Mechanical Engineering (with specialization CAD/CAM & Automation)	Mechanical Engg Or Machine Tool Engg, Or Automobile Engg, Or Production Engg
212	Production Engineering	Production Engg Or Mechanical Engg, Or Industrial Engg, Or Machine Tool Engg, Or Metallurgical Engg
213	Textile Technology	Textile Engg Or Textile Technology
215	Electronics & Telecommunication Engineering	Electrical Engg Or Electronics Engg, Or Electronics & Telecommunication Engg Or Instrumentation Engg, Or Computer Engg

Interdisciplinary programme

3 Admission of GATE category candidates:

- 3.1** Admission will be offered according to merit list prepared on the basis of valid GATE score of the qualified candidates in the respective branch only. GATE score in one branch will not be valid for admission in other branch.
- 3.2** For candidates with equal GATE score, the preference will be given to the candidates in following order-
1. Whoever has passed final year examination.
 2. Among those who have passed final year examination, whoever has higher final year marks.
 3. Among those who have not passed final year examination, whoever has higher pre-final year (third year) marks.
- 3.3** A candidate having valid GATE score in one branch will not be considered for admission to another branch. However, if the candidate desires that he/she be considered for admission to another branch against vacant seats, then he/she will be considered as non-GATE candidate and will be required to appear for entrance test and interview. Admission to such a candidate will be offered if he/she is eligible for admission to that branch. (Refer article 4)
- 3.4** The merit list of M Tech Electrical (Control) will be prepared on the basis of valid GATE scores in the disciplines of Electrical, Electronics, Instrumentation, and Electronics and Telecommunication and GATE scores in these disciplines will be considered at par in order to admit the candidates inter-se-merit as it is an interdisciplinary programme.

4 Admission of Non-GATE Category Candidates:

- 4.1** If sufficient number of GATE candidates is not available, Non-GATE candidates will be considered for the admission for vacant seats in the GATE category only.
- 4.2** Candidates who have passed bachelor's degree in the respective or allied branch of engineering/technology as specified in Table-2 with the **minimum 60 percent** of marks, will be eligible for admission to respective M Tech programme as Non-GATE candidate.

4.3 Admission procedure:

4.3.1 Candidate will be considered for admission on merit, based on total marks secured out of 100 as indicated below:

(i)	Entrance Test	Maximum 70 marks
(ii)	Personal Interview	Maximum 30 marks

Total 100 marks.

4.3.2 The entrance test and interview shall be conducted by a panel of faculty in the respective branch of M Tech programme.

4.3.3 Candidate securing less than 40 marks out of 100 indicated above shall not be eligible for admission.

4.3.4 Entrance test will be conducted on the basis of curriculum of under graduate programme of VJTI/University of Mumbai of respective branches.

5 Admission of sponsored category candidates:

5.1 Candidates who possess Bachelors degree in the respective or allied branch of technology as specified in Table-2 for admission to a particular M Tech programme, with the **minimum 55 percent** of marks in qualifying examination will be eligible for admission to respective M Tech programme.

5.2 The condition of minimum percentage of marks may be waived for those candidates who are teachers either in Engineering Colleges or in Polytechnics and joined their service before 20.9.1989, provided they are eligible for admission to that programme.

5.3 The candidates must have minimum of **consolidated 2 years of full time work experience** in a registered firm/company/industry/educational and/or research institute/any Government Department or Government Autonomous Organization in the relevant field in which admission is being sought.

5.4 A letter from the employer must be furnished stating that the candidate is being sponsored to seek admission to the post-graduate degree programme, strictly in the format enclosed in annexure with the application form.

5.5 The admission procedure will be same as in article 4.3.

5.6 For the candidates having equal marks, the preference will be given to those who are GATE qualified, those who belong to SC/ST category and those who are serving in Engineering College, Polytechnic and Industry, in that order.

6 Admission of internal candidates:

- 6.1** Any VJTI employee who is in regular and permanent position in the Institute can apply for admission to M Tech programme of VJTI.
- 6.2** The candidate should have passed GATE examination in relevant discipline or should have successfully completed at least two credit courses from IIT or similar research Institute.
- 6.3** The candidate should apply for sponsorship to the Head of the Institute through the Head of the Department. The Head of the Department should assure that the candidate will be given a relief of 50% in the Institute work load during the period of the programme.
- 6.4** For guiding research work, the candidate should have an External Guide along with a Guide from the Institute. The External Guide shall be from IIT or similar Research Institute.
- 6.5** The selection of candidate will be by following due procedure as that for sponsored/non-GATE candidates as mentioned in 4.3 above.
- 6.6** The programme completion time shall not be less than three years.

7 Admission Schedule:

The date and time of entrance test, interview and admission programme will be notified by the Institute.

8 Post Graduate Scholarship:

- All the students who have qualified through GATE and admitted to M Tech programme, will be awarded PG Scholarship at the rate of Rs. 8000/- per month (or at the rate as revised by AICTE), provided that they fulfill the conditions prescribed by AICTE from time to time. However, the disbursement of scholarship amount shall depend upon the availability of funds from AICTE.
- All the candidates admitted to M Tech programme under **Non-GATE** and **Sponsored** category will not be eligible for any scholarship or financial assistance.

9 Fees Structure:

The fees structure for M Tech programme 2010-11 will be as given below.

First Year (M Tech Programmes):

Sr. No.	Heads A/c	AICTE Supported Programmes			Self Supporting Programmes 203: Civil (Const. Mgmt) 211: Mech (CAD/CAM) 215: Electx & Telecomm
		GATE Category Rs.	Non-GATE Category Rs.	Sponsored Category Rs.	GATE / Non-GATE / Sponsored Category Rs.
1	Tuition Fees	7500	7500	7500	7500
2	Development Fees	6000	6000	6000	6000
3	Sponsorship Fees	---	---	10000	---
4	Library Fees	1000	1000	1000	1000
5	Internet Facility Fees	500	500	500	500
6	Annual Social Fees	150	150	150	150
7	Students Activity Fund	100	100	100	100
8	Students Aid Fund	15	15	15	15
9	Gymkhana Fees	500	500	500	500
10	Laboratory Fees	4000	4000	4000	4000
11	Course Charges	---	---	---	20000
12	Examination Fees	2000	2000	2000	2000
13	Contingency Fund	---	5000	5000	5000
14	T & P Charges	100	100	---	100
15	Other Fees	1000	1000	1000	1000
16	Institute Registration Fees	150	150	150	150
17	Caution Money Deposit	500	500	500	500
18	Total Rs.	23,515	28,515	38,415	48,515

Fees are subject to change with directives from BOG/Government.

10 Cancellation of Admission and Refund of Fees:-

If a candidate cancels his/her admission, the refund of fees will be made as mentioned below:

- 10.1** In the event of candidate canceling admission before the starting of the programme, the entire fees collected from the candidate, after the deduction of the processing fees Rs. 1,000/-, shall be refunded.
- 10.2** If a student leaves after joining the programme and the seat consequently falling vacant has been filled by another candidate by the last date of admission, the Institute shall refund the fees collected with proportionate deductions. If the seat remains vacant after the last date of admission the Institute shall not refund any amount from fees except the security deposit Rs. 500/-.

11 Undertakings:

If the admission is offered to the M Tech programme the candidate will have to give following undertakings.

11.1 FOR CANDIDATES WHOSE QUALIFYING EXAMINATION RESULTS NOT DECLARED

I understand that I have been admitted to the M Tech programme in Engineering with specialization in, on provisional basis and my admission will be confirmed only after producing my passing certificate and the mark sheet of qualifying degree examination from the concerned University on or before August 13, 2010.

Mumbai. Signature of the Candidate

Date: Name of the Candidate

11.2 FOR GATE CANDIDATES

I understand that I have been admitted to the M Tech programme in Engineering with specialization in, and I am eligible to get AICTE PG scholarship. However, due to non-receipt of grants from AICTE, if the disbursement of the scholarship is delayed, I will not hold the Institute responsible for the same.

I also understand that I will have to put in Teaching Assistantship of 8 to 10 hours per week as per the AICTE norms.

I further understand that I shall not be permitted to leave the programme midway and during the entire tenure of this programme. I shall not be permitted to appear in any competitive examination other than engineering or technology. In case of the default, I know that I shall have to refund the entire amount of scholarship received by me and this may even lead to the cancellation of my registration.

Mumbai. Signature of the Candidate

Date: Name of the Candidate

11.3 FOR SPONSORED CANDIDATES

I understand that I have been admitted to the M Tech programme in Engineering with specialization in, and I am prepared to undergo this programme and bear all the expenses including the prescribed fees and those related to project work and dissertation.

I further understand that I shall not be permitted to leave the programme midway and during the entire tenure of this programme. I shall not be permitted to appear in any competitive examination other than engineering or technology. In case of the default, I know that my registration can also be cancelled.

Mumbai. Signature of the Candidate

Date: Name of the Candidate

12 HOSTEL ACCOMMODATION

Hostel accommodations are limited to two seats for boys for each M Tech programme, one for open category and one for reserved category (total 26 seats). This facility is only for the first year. The allotment will be as per the inter-se-merit. There are no hostel accommodations vacant from the existing capacity for girls.

13 CONDUCT AND DISCIPLINE

13.1 Students while studying in the Institute, if found indulging in anti-national activities contrary to the provisions of acts and laws enforced by Government, any activity contrary to rules of discipline, will be liable to be expelled from the Institute without any notice by the Director of the Institute.

13.2 Action against ragging: Maharashtra Prohibition of Ragging Act 1999, which is in effect from May 15, 1999, has the following provision for Action against ragging.

- a) Ragging within or outside of any Educational Institution is prohibited.
- b) Whosoever directly or indirectly commits, participates in, abets, or propagates ragging within or outside any educational institution shall on conviction, be punished with imprisonment for a term up to two years and/or penalty, which may extend to ten thousand rupees.
- c) Any student convicted of an offence of ragging shall be dismissed from the Educational Institution and such student shall not be admitted in any other Educational Institution for a period of five years from the date of order of such dismissal.
- d) Whenever any student, or as the case may be, the parent or guardian or a teacher of an Educational Institution complains in writing of ragging to the head of the Educational Institution, the head of the Educational Institution shall, without prejudice to the foregoing provisions, within seven days of the receipt of the complaint, enquire into the matter mentioned in the complaint and if, prima facie, it is found true, suspend the student who is accused of the offence, and shall, immediately forward the complain to the police station having jurisdiction over the area in which the Educational Institution is situated, for further action. Where, on enquiry by the head of the educational institution, it is found that there is no substance, prima facie, in the complaint received; he/she shall intimate the fact, in writing, to the complainant. The decision of the head of the educational institute shall be final.
- e) If the head of the educational institution fails or neglects to act in the manner specified in the section “d” above when a complaint of ragging is made, such person shall be deemed to have abetted the offence and shall, on conviction, be punished as provided for in section “b” above.

13.3 AICTE has published a notification regarding prevention and prohibition of ragging in technical institutions on its website www.aicte.ernet.in. Your attention is invited towards contents of the said circular (Refer enclosure).

13.4 Candidates applying for admission against the seats reserved for SC/ST mentioned in these Rules should note that only those candidates who actually belong to the castes and communities will be eligible for it.

13.5 If any of the statement made in application form or any information supplied by the candidate in connection with his/her admission is later on, at any time, found to be false or incorrect, his/her admission will be cancelled, fees forfeited and he/she may be expelled from the Institute by the Director of the Institute and prosecuted, if deemed necessary. An appeal against the order of expulsion, however, may be referred to the **Director of Technical Education** of State Government of Maharashtra whose decision in such cases will be final.

13.6 All candidates who have admitted to M Tech programme of this Institute are deemed to have given the following undertaking: -

- a) I have read all the Rules of Admission for the current year and after understanding these rules, I have filled-in this form of application for admission for the current year.
- b) The information given by me in my application is true to the best of my knowledge and belief.
- c) I understand that no other document, other than those attached to the application form before the last date of admission will be entertained for the purpose of claims/concessions etc. in connection with my admission.
- d) I have not been debarred from appearing at any examination held by any Government constituted or statutory examination authority in India.
- e) I fully understand that the offer of M Tech programme will be made to me depending on inter-se merit and availability of a seat to the respective specialization of programme at the time of admission.
- f) I hereby agree to confirm to any rules, acts and laws enforced by Institute and I hereby undertake that so long as I am a student of the college, I will do nothing either inside or outside the Institute which may result in disciplinary action against me under the rules, acts and laws.
- g) I fully understand that the Director of the Institute, where I would be admitted, will have right to expel/rusticate me from the Institute for any infringement of the Rules of conduct and discipline prescribed by the Institute and the undertaking given above.

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Enclosure:

**ALL INDIA COUNCIL FOR TECHNICAL EDUCATION  
New Delhi**

**Notification**

**25-03-2009**

**Sub: Prevention and prohibition of Ragging in technical Institutions, Universities including Deemed to be Universities imparting technical education.**

**F.No. 37-3/Legal/AICTE/2009** - In exercise of the powers conferred under Section 23 read with Section 10 (b), (g), (p) and (q) of AICTE Act, 1987, the All India Council for Technical Education, hereby makes the following Regulations:-

**1. Short title and commencement:-**

- (i) These Regulations may be called the All India Council for Technical Education (Prevention and Prohibition of Ragging in Technical Institutions, Universities including Deemed to be Universities imparting technical education) Regulations 2009.
- (ii) They shall come into force on the date of the notification.

**2. Objective:-**

To root out ragging in all its forms from technical institutions, Universities including deemed to be Universities imparting technical education in the country by prohibiting it by law, preventing its occurrence by following the provisions of these Regulations and punishing those who indulge in ragging in spite of prohibition and prevention as provided for in these Regulations and the appropriate law in force.

### 3. Definitions:-

- (a) “Act” means the All India Council for Technical Education Act 1987 (52 of 1987);
- (b) “Technical Institution” means the institution of Government, Government Aided and Private (self financing) institutions conducting the courses/programmes in the field technical education, training and research in Engineering, Technology including MCA, Architecture, Town Planning, Management, Pharmacy, Hotel Management & Catering Technology, Applied Arts & Crafts and such other programmes and areas as notified by the Council from time to time;
- (c) ‘University’ means a University defined under clause (f) of section 2 of the University Grants Commission Act, 1956 and includes an institution deemed to be a University under section 3 of that Act.
- (d) All other words and expressions used herein and not defined but defined in the All India Council for Technical Education Act, 1987 (52 of 1987), shall have the meanings respectively assigned to them in the said Act;

### 4. Directions of the Hon’ble Supreme Court of India Regarding curbing the menace of Ragging:-The Raghvan Committee constituted by the Hon’ble Supreme Court in SLP No. 24295/2006 has submitted its detailed report to the Hon’ble Supreme Court on 7.5.2007. The Hon’ble Supreme Court vide its Order dated 16.5.2007 has passed the following order in the matter:-

“We have perused the Report of the Committee constituted pursuant to this Court’s order to suggest remedial measures to tackle with the problem of ragging in educational institutions. An elaborate report has been submitted by the

Committee headed by Dr. R. K. Raghavan. According to the Committee, the following factors need to be focused to tackle with the problem:-

1. Primary responsibility for curbing ragging rests with academic institutions themselves.
2. Ragging adversely impacts the standards of higher education.
3. Incentives should be available to institutions for curbing the menace and there should be disincentives for failure to do so.
4. Enrolment in academic pursuits or a campus life should not immunize any adult citizen from penal provisions of the laws of the land.
5. Ragging needs to be perceived as failure to inculcate human values from the schooling stage.
6. Behavioral patterns among students, particularly potential 'raggers', need to be identified.
7. Measures against ragging must deter its recurrence.
8. Concerned action is required at the level of the school, higher educational institution, district administration, University, State and Central Governments to make any curb effective.
9. Media and the Civil Society should be involved in this exercise.

The Committee has made several recommendations. For the present, we feel that the following recommendations should be implemented without any further lapse of time:-

1. The punishment to be meted out has to be exemplary and justifiably harsh to act as a deterrent against recurrence of such incidents.
  2. Every single incident of ragging where the victim or his parent/guardian or the Head of Institution is not satisfied with the institutional arrangement for action, a First Information Report must be filed without exception by the institutional authorities with the local police authorities. Any failure on the part of the institutional authority or negligence or deliberate delay in lodging the FIR with the local police shall be construed to be an act of culpable negligence on the part of the institutional authority. If any victim or his parent/guardian of ragging intends to file FIR directly with the police, that will not absolve the institutional authority from the requirement of filing the FIR.
  3. Courts should make an effort to ensure that cases involving ragging are taken up on priority basis to send the correct message that ragging is not only to be discouraged but also to be dealt with sternness.
5. **Various Types of Ragging:-** The Raghavan Committee constituted by the Hon'ble Supreme Court has, inter-alia, mentioned the following types of ragging:-
1. Ragging has several aspects with, among others, psychological, social, political, economic, cultural, and academic dimensions.
  2. Any act that prevents, disrupts or disturbs the regular academic activity of a student should be considered within the academics related aspect of ragging; similarly, exploiting the services of a junior student for completing the academic tasks assigned to an individual or a group of seniors is also an aspect of academics related ragging

prevalent in many institutions, particularly in the technical institutions.

3. Any act of financial extortion or forceful expenditure burden put on a junior student by senior students should be considered an aspect of ragging for ragging economic dimensions.
4. Any act of physical abuse including all variants of it: sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts, gestured, causing bodily harm or any other danger to health or person can be put in the category of ragging with criminal dimensions.
5. Any act or abuse by spoken words, emails, snail-mails, blogs, public insults should be considered with in the psychological aspects of ragging. This aspect would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to others; the absence of preparing 'freshers' in the run up to their admission to higher education and life in hostels also can be ascribed as a psychological aspect of ragging - coping skills in interaction with seniors or strangers can be imparted by parents as well. Any act that affects the mental health and self-confidence of students also can be described in terms of the psychological aspects of ragging.
6. The political aspect of ragging is apparent from the fact that incidents of ragging are low in institutions which promote democratic participation of students in representation and provide an identity to students to participate inn governance and decision making within the institute bodies.
7. The human rights perspective of ragging involves the injury caused to the fundamental right to human dignity through humiliation heaped on junior students by

seniors; often resulting in the extreme step of suicide by the victims.

**6. Measures for prevention of ragging at the technical institution, University including Deemed to be University level:-**

1. The advertisement issued for admission by technical institution, University including Deemed to be University concerned and the admission authority/ affiliating University/State Govt. as the case may be, shall clearly mention that ragging is totally banned and anyone found guilty of ragging and/or abetting ragging is liable to be punished. These Regulations shall be printed in the brochure of admission/instruction booklet for candidates.
2. The 'Prospectus' and other admission related documents shall contain directions of the Supreme Court and/or the Central or State Governments as applicable, so that the candidates and their parents/guardians are sensitized in respect of the prohibition and consequences of ragging. Affiliating University/admission authority/State Govt./Central Govt. make it mandatory for the institutions under its jurisdiction to compulsorily incorporate such information in their 'Prospectus'.
3. The application form for admission/enrolment shall have a printed undertaking, preferably both in English/Hindi and in one of the regional languages. The undertaking to be filled up and signed by the candidate to the effect that he/she is aware of the law regarding prohibition of ragging as well as the punishments, and that he/she, if found guilty of the offence of ragging and/or abetting ragging, is liable to be punished appropriately.
4. The application form shall also contain printed undertaking, preferably both in English/Hindi and in one

of the regional languages and the undertaking to be signed by the parent/guardian of the applicant to the effect that he/she is also aware of the law in this regard and agrees to abide by the punishment meted out to his/her ward in case the latter is found guilty of ragging and/or abetting ragging.

5. The application for admission shall be accompanied by a document in respect of the School Leaving Certificate/Character Certificate which shall include a report on the behavioral pattern of the applicant, so that the institution can thereafter keep intense watch upon a student who has a negative entry in this regard.
6. A student seeking admission to the hostel shall have to submit another undertaking along with his/her application for hostel accommodation that he/she is also aware of the law in this regard and agrees to abide by the punishment meted out to his/her ward in case the latter is found guilty of ragging and/or abetting ragging.
7. At the commencement of the academic session the Head of the technical Institution, University including Deemed to be University imparting technical education shall convene and address a meeting of various functionaries/agencies, like Wardens, representatives of students, parents/guardians, faculty, district administration including police, to discuss the measures to be taken to prevent ragging in the Institution and steps to be taken to identify the offenders and punish them suitably.
8. To make the community at large and the students in particular aware of the dehumanizing effect of ragging, and the approach of the institution towards those indulging in ragging, big posters (preferably multicolored with different colors for the provisions of law, punishments, etc.) shall be prominently displayed on all Notice Boards of all departments, hostels and other

buildings as well as at vulnerable places. Some of such posters shall be of permanent nature in certain vulnerable places.

9. The institution shall request the media to give adequate publicity to the law prohibiting ragging and the negative aspects of ragging and the institutions 's resolve to ban ragging and punish those found guilty without fear or favor.
10. The institution shall identify, properly illuminate and man all vulnerable locations.
11. The institutions shall tighten security in its premises, especially at the vulnerable places. If necessary, intense policing shall be resorted to at such points at odd hours during the early months of the academic session.
12. The institution shall utilize the vacation period before the start of the new academic year to launch wide publicity campaign against ragging through posters, information booklets, seminars, street plays, etc.
13. The faculties/departments/units of the institution shall have induction arrangements (including those which anticipate, identify and plan to meet any special needs of any specific section of students) in place well in advance of the beginning of the academic year with a clear sense of the main aims and objectives of the induction process.
14. Mobile Phones and other communication devices may be permitted in residential areas including hostels to provide access to the students particularly freshers, to reach out for help from teachers, parents and Institution authorities.

**6.2 On admission of students to technical institutions, Universities including deemed to be Universities imparting technical education:-**

1. Every fresher admitted to the institution shall be given a printed information booklet detailing when and to whom he/she has to turn to for help and guidance for various purposes (including Wardens, Head of the institutions, member of the anti-ragging committees, relevant district and police authorities), addresses and telephone numbers of such persons/authorities, etc., so that the fresher need not look up to the seniors for help in such matters and get indebted to them and start doing things, right or wrong, at the behest. Such a step will reduce the freshers' dependence on their seniors.
2. The technical institutions, University including Deemed to be University imparting technical education through the information booklet mentioned above shall explain to the new entrants the arrangements for their induction and orientation which promote efficient and effective means of integrating them fully as students.
3. The information booklet mentioned above shall also tell the freshers about their rights as bona fide students and clearly instructing them that they should desist from doing anything against their will even if ordered by the seniors, and that they have nothing to fear as the institution cares for them and shall not tolerate any atrocities against them.
4. The information booklet mentioned above shall contain a calendar of events and activities laid down by the institution to facilitate and complement familiarization of juniors with the academic environment of the institution.
5. The technical institution, University including Deemed to be University imparting technical education shall also

organize joint sensitization programmes of 'freshers' and seniors.

6. Freshers shall be encouraged to report incidents of ragging, either as victims, or even as witnesses.

### **6.3 At the end of the academic year:-**

1. At the end of every academic year the Vice-Chancellor/Dean of Students Welfare/Director/Principal shall send a letter to the parents/guardians who are completing the first year informing them about the law regarding ragging and the punishments, and appealing to them to impress upon their wards to desist from indulging in ragging when they come back at the beginning of the next academic session.
2. At the end of every academic year the technical institution, University including Deemed to be University imparting technical education shall form a 'Mentoring Cell' consisting of Mentors for the succeeding academic year. There shall be as many levels or tiers of Mentors as the number of batches in the institution, at the rate of 1 Mentor for 10 freshers and 1 Mentor of a higher level for 10 Mentors of the lower level.

### **7. Action to be taken against technical institutions which fail to take measures for prevention of ragging:-**

1. Each institution should submit an undertaking along with its compliance report submitted to AICTE annually with details of measures taken for prevention of ragging in technical institutions. The Compliance Report should also contain the details of the instances of ragging and action taken against students, and others for indulging and abetting in ragging.
2. All Letters of Approval issued by AICTE such as extension of approval letters, letters issued for additional

courses/increase in intake and letters issued for new technical institutions, release of grants to technical institutions, letters of approval issued to integrated campus, second shift etc. contain a specific clause of prevention of ragging.

3. AICTE approved technical institutions should ensure prevention of ragging in their campuses by taking prompt action in the case of ragging. In case of violation of Regulations of AICTE regarding ragging, necessary action including **withdrawal of approval** shall be taken against the defaulting institutions. No grant will be released under any scheme operated by AICTE to Institutions which fail to curb the menace of ragging.
  4. As regards the Universities including Deemed to be Universities the actions proposed to be taken such as stopping release of grants, withdrawal of approval/recognition will be sent to UGC, MHRD, Govt. of India and State Govts. Concerned the UGC, MHRD Govt. of India, and the State Govt. concerned shall initiate immediate action on the recommendations of the Council.
- 8. Actions to be taken against students for indulging and abetting in Ragging in technical institutions Universities including Deemed to be University imparting technical education:-**
1. The punishment to be meted out to the persons indulged in ragging has to be exemplary and justifiably harsh to act as a deterrent against recurrence of such incidents. The students who are found to be indulged in ragging should be debarred from taking admission in any technical institution in India.
  2. Every single incident of ragging a First Information Report (FIR) must be filed without exception by the institutional authorities with the local police authorities.

3. Depending upon the nature and gravity of the offence as established by the Anti-Ragging Committee of the institution, the possible punishments for those found guilty of ragging at the institution level shall be any one or any combination of the following:-
  - (i) Cancellation of admission
  - (ii) Suspension from attending classes
  - (iii) Withholding/withdrawing scholarship/fellowship and other benefits
  - (iv) Debarring from appearing in any test/examination or other evaluation process
  - (v) Withholding results
  - (vi) Debarring from representing the institution in any regional, national or international meet, tournament, youth festival, etc.
  - (vii) Suspension/expulsion from the hostel
  - (viii) Rustication from the institution for period ranging from 1 to 4 semesters
  - (ix) Expulsion from the institution and consequent debarring from admission to any other institution.
  - (x) fine of Rupees 25,000/-
  - (xi) Collective punishment: when the persons committing or abetting the crime of ragging are not identified, the institution shall resort to collective punishment as a deterrent to ensure community pressure on the potential raggers.
4. The institutional authority shall intimate the incidents of ragging occurred in their premises along with actions taken to the Council and immediately after occurrence of such incident and inform the status of the case from time to time.
9. **Action to be taken against Head of the Institutions of technical institution, Universities including Deemed to be Universities imparting technical education.**

1. The Head of the Institution along with other administrative authorities should take adequate measures for prevention of ragging. Any laps on the part of these authorities shall make them liable for criminal action for negligence of duty. The technical Institution, University including Deemed to be University imparting technical education should be incorporated a clause in their letter of appointment that the Director, Faculty and other administrative Heads should ensure all possible steps for prevention of ragging in the premises of the educational institutions, and that they are liable for action, in case of non-compliance.
  2. The Head of the Institution, if found negligent in taking necessary measures for ensuring safety of students and preventing the ragging would be declared unfit for holding any post in any technical institution, University including Deemed to be University imparting technical education.
- 10. Monitoring mechanism in technical institution, University including Deemed to be University imparting technical education:-**
1. **Anti Ragging Committee:-** Each technical institution, University including Deemed to be University imparting technical education should constitute an anti-ragging Committee with representatives from teaching faculty, Administrators and women representatives. The Committee may also co-opt members from local administration and voluntary Organizations for monitoring the measures taken by the Institute for prevention of ragging and for looking into the specific instances of ragging and complaints of ragging etc. and suggest appropriate actions against individuals indulged in ragging.
  2. **Anti Ragging Squad:-** Anti-Ragging Squads shall be constituted by the Head of the institution with such representation as considered necessary and shall consist of

members belonging to the various sections of the campus community. The Squad will have vigil, oversight and patrolling functions. It shall be kept mobile, alert and active at all times and shall be empowered to inspect places of potential ragging and make surprise raids on hostels and other hot spots. The Squad shall investigate incidents of ragging and make recommendations to the Anti-Ragging Committee and shall work under the overall guidance of the said Committee.

- 3. Monitoring Cell on Ragging:-** The affiliating University shall set up a Monitoring Cell on Ragging to coordinate with the institutions affiliated to it by calling for reports from the Heads of such institutions regarding the activities of the Anti-Ragging Committees, Squads, and Mentoring Cells, regarding compliance with the instructions on conducting orientation programmes, counseling sessions, etc., and regarding the incidents of ragging, the problem faced by wardens and other officials, etc. This Cell shall also review the efforts made by such institutions to publicize anti-ragging measures, cross-verify the receipt of undertakings from candidates/students and their parents/guardians every year, and shall be the prime mover for initiating action by the University authorities to suitably amend the Statutes or Ordinances or Bye-laws to facilitate the implementation of anti ragging measures at the level of the institution.
- 4. State Govts./UT shall implement the Regulations prescribed by AICTE to ensure prevention of ragging and initiate necessary actions in accordance with these regulations.**
- 5. Role of the concerned technical institutions, Universities including Deemed to be Universities imparting technical education shall be open to scrutiny for the purpose of finding out whether they have taken effective steps for preventing ragging. The Council shall constitute Committees to inspect technical institutions, Universities**

including Deemed to be Universities imparting technical education to verify the status of anti ragging measures and to investigate specific instances of ragging and take appropriate action.

**Dr. K. Narayana Rao**  
**(Member Secretary)**